

BOARD OF COUNTY COMMISSIONER'S

MINUTES

DECEMBER 16, 2013

The Honorable Judge Thad Balkman led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 16th day of December 2013, in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Heather Darby, Assistant District Attorney Jim Robertson, Melinda Duke, Keri Lyles, Rhett Burnett, Valerie Mattheus, Jacob McHughes, Jim Beaty, Zach Deason, Ken Schmitz, Christine Cartmell, Andy Rieger, Mona Nelson, Wanda Danley, Susan Moffat, Manuel Trujillo Alcaraz and Linda Atkins.

After the reading of the minutes of the Regular Meeting of December 9, 2013, and the Emergency Meetings of November 22, 2013 and December 5, 2013 and there being no additions or corrections, Darry Stacy moved to approve the minutes. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to accept the bids for **awarding and/or rejecting at a later date for BID# - COM2-1642** – The Purchase and Installation of two (2) Heavy Duty Four-Post Truck Lifts, (one 30,000 lb. and one 12,000 lb.) and one (1) Heavy Duty High-Rise Transmission Jack for the Cleveland County District #2 Commissioner.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Cable Automotive Equipment	Rush Truck Centers of Oklahoma, Inc. d/b/a Perfection Equipment	O'Reilly Auto Parts	
BID:	#COM2-1642			
DEPT:	Commissioners			Awarded To:
DATE OPENED:	12-9-13	1	2	3
				Tabled on 12-16-13
List of Individual Items				
The purchase and installation of				
Two Heavy-Duty Four-Post Truck				
(one 30,000 lb. and one 12,000 lb)				
and one (1) Heavy Duty High-Rise				
Transmission Jack for the				
Cleveland County District #2				
Commissioner.				
PROPOSAL:				
12,000 lb and 30,000 lb				
Heavy Duty Four-Post Truck Lifts:				
		(14,000 lb)		
MAKE:	Rotary	Rotary	Challenger	
MODEL:	SM14EL / SM30EL	SM14EL, SM3DEL3	44030x, 4PRXFX	
WARRANTY:	See Attached			
Heavy Duty High-Rise Transmission Jack:				
MAKE:	Rotary	Gray Mfg.	OTC	
MODEL:	GVWSFF20	HTCJ-2000	5078	
WARRANTY:	See Attached	1 yr Wearable Parts	1 yr	
CAN BE DELIVERED & INSTALLED BY:	Cable Automotive Equipment	90 Days after PO	1/10/2014	
BID PRICE:	\$43,596.03	\$59,633.99	\$39,611.00	
Exceptions:				
	Tran Jack unable to find specific specs that are required very hard to match.	MAX Cap. 2206 - on - JACK	_____	
Contact Information:				
Name:	Chris Cable	Tim Jones	Gerad Ryburn	
Title:	Bookkeeper	Sales	Territory Sales Managers	
Address:	36 NE 50th Street Oklahoma City, OK 73105	5100 W Reno Oklahoma City, OK 73127	131 12th Avenue Norman, OK 73071	
Telephone:	405-524-5438	405-947-6603	405-474-4766	
Fax:	405-524-0045	405-948-1859	45-942-7657	
NON-COLLISION AFFIDAVIT:	YES	YES	YES	

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, due to no bids being received for **BID# - COM2-1643** – The Purchase and Delivery of a Jib Crane, Air Hoist and I Beam Trolley for the Cleveland County District #2 Commissioner that this item is stricken from the agenda.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

3. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to accept the bids for **awarding and/or rejecting at a later date for BID# - HD-1644** – One-Year (1) Non-Encumbered Contract for Lawn Care Services for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, Oklahoma. The bid term will be from January 1, 2014 through December 31, 2014 with the option to renew up to two (2) more years.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	A-MAYS-ING Lawns	A-Deal Services	Gabino Lawn and Landscape			
BID: #HD-1644						
DEPT: Health Dept.						
DATE OPENED: 12-9-13	1	2	3			
List of Individual Items				Awarded To:		
One-Year (1) Non-Encumbered Contract for Lawn Care Services for Cleveland County Health Department located 250 12th Avenue, N.E., Norman, Oklahoma.				Tabled on 12-16-13		
On-site inspection: Yes/No	Yes	Yes	_____			
Bid Price per Hour:	\$20/Man Hr	\$37.50	\$25.00			
Exceptions:	_____	_____	_____			
Contact Person:	James Lepley	Dave Spaulding	Gabino Gomez			
Address:	PO Box 6561 Norman, OK 73070	6700 103rd Avenue NE Norman, OK 73026	3208 E Country Oak Rd Edmond, OK 73034			
Telephone Number:	405-615-9850	405-361-5380	405-361-5507			
Fax Number:		NA				
NON-COLLUSION PA-102(1982)	YES	YES	YES			

4. Upon the recommendation of Assistant Purchasing Agent Keri Lyles, Rusty Sullivan moved, seconded by Darry Stacy, to accept the bids for **awarding and/or rejecting at a later date for BID# - SHE-1645** – Prisoner Transportation for the Cleveland County Sheriff’s Office.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders Bid #SHE-1645 Prisoner Transport				
	PTS of America	Texas Prisoner Transportation Division LLC	Precision Transport	
BID: #SHE-1645				
DEPT: Sheriff's Department				
DATE OPENED: 12-16-13	1	2	3	
List of Individual Items				Awarded To:
One (1) Year Non-encumbered Contract for Prisoner Transport for the Cleveland County Sheriff's Office.				Tabled 12-16-13
The agreement shall be in effect from Award date through and including 12 months.				
Prisoner Transportation				
Ground:				
Interstate-maximum cost per mile	\$0.95	\$1.00	\$.77	
Air:				
Airfare	see attached	Case by Case based on long or short term notification	2 tickets cost plus \$200.00	
Agent(s) Fees:	see attached	All inclusion of one way mileage	Included in cost	
(Please Itemize) Other Fees (food, car rental, lodging etc.)	see attached	Inclusive to one way mileage from pick-up to drop-off destination	All Fees are Included in per mile Cost	Additional Texas Prisoner Transportation Division LLC Release Dates: \$250.00
List areas of service:	Nation Wide	Nation Wide	Areas of service include the United States and Hawaii and Alaska, Hawaii & Alaska are Fly Only States	
VENDOR'S STATEMENT:			Precision Transport is thankful for the opportunity to bid for the service of providing Prisoner Transport for the Cleveland County Sheriff's Office. If there are any questions please call 918-845-3074 or 918-439-6382. We look forward to serving you.	
Contact Person:	Tanisha Cheek	Bill Brees	Benjamin K. Hill	
Title:	Marketing Coordinator	Vice President of Operations	Director	
Address:	P.O. Box 121591 Nashville, TN 37212	813 W 2nd Street Taylor, TX 76574	2129 W 181st Mounds, OK 74047	
Telephone Number:	866-388-8488	512-352-6961	918-845-3074	
Fax Number:	615-352-9737	512-352-3620	918-827-4048	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	



COST PROPOSAL

Prices for ground transportation services provided by PTS are based on the direct mileage between pick-up and drop-off points. Mileage for moves within the nationwide network is determined by the computer program PC*MILER/STREETS.

Ground Transportation:

Rate for an adult **male** prisoner will be **(\$0.95)** per mile.

Rate for an adult **female** prisoner will be **(\$0.95)** per mile.

Minimum trip fee is **(\$400.00)**.

Multiple Move Discount twenty five percent **(25%)**.

Surcharges:

Special Needs such as **juveniles, medical, short deadlines and release dates** are priced on a **case by case basis**.

Same day/Court pick up. A transport when a prisoner is being picked up in a court will be priced on a **case by case basis**.

State / Federal Prison. A transport being done on a Form VI (Interstate Agreement on Detainers) out of a State of Federal Prison will be priced on a **case by case basis**.

End of Sentence / Release Dates. A transport when a prisoner is being released on a specific day will be priced on a **case by case basis**.

Limited Service Areas (LSA): PTS adheres to all DOT drive time regulations which restrict the distance we can travel in an allotted time frame. In some scenarios we will be able to service prisoners coming out of LSA's in our nationwide ground system. In most cases, due to DOT regulations prisoners will be best serviced by commercial air. The following states are outside our main servicing area and will be best serviced by air extraditions which are priced on a **case by case basis**. These states include **Idaho, Montana, Nebraska, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming**.

5. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Rod Cleveland, to accept the bids for **awarding and/or rejecting at a later date for BID# - COM1-1646** – Lease/Purchase for one (1) or more, 2013 or newer Truck Tractor for the Cleveland County District #1 Commissioner.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.

Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	Enid Mack Sales, Inc.	Bruckner's Truck Sales	
BID: #COM1-1646			
DEPT: Commissioner's			
DATE OPENED: 12-16-13			
	1	2	
List of Individual Items			Awarded
Lease/Purchase for one (1)			Tabled on 12-16-13
or more, 2013 or newer Truck			
Tractor, for the Cleveland County			
District #1 Commissioner.			
VENDOR'S PROPOSED UNIT:			
<u>Option #1 - Outright</u>			
Purchase Price:			
MAKE:	Mack	_____	
MODEL:	CHU613	_____	
YEAR:	2015	_____	
MILES:	New	_____	
OUTRIGHT PURCHASE PRICE:	\$111,991.00	_____	
WARRANTY:	2 years - 250,000 miles major components	_____	
<u>Option #2 - 60 Month</u>			
<u>Lease With Purchase</u>			
Option:			
MAKE:	Mack	_____	
MODEL:	CHU613	_____	
YEAR:	2015	_____	
MILES:	New	_____	
Purchase Price:	\$111,991.00	_____	
Interest Rate:	2.65%	_____	
Number of Payments:	60	_____	
Monthly Payment:	\$2,050.82	_____	
Residual Value at the end of Lease (if any)	0	_____	
Approximate Delivery Date:	60-75 days after bid award or sooner.	_____	
USED TRACTOR TRUCK TRADE-IN VALUE:			
Truck #1-2006 CHN613 Mack Truck, VIN#1M1AJ07Y37N008216:	\$52,000.00	\$54,299.00	
Truck #2-2006 CHN613 Mack Truck, VIN#1M1AJ07Y37N008233	\$52,000.00	\$54,299.00	
Vendors Statement:	No Exceptions to Specs.	_____	
DEALER:	Enid Mack Sales, Inc.	Bruckner Truck Sales OKC	
CONTACT PERSON:	Ken Schmitz	Zach Deason	
TITLE:	Government Sales Coordinator	_____	
ADDRESS:	5913 E Owen K Garriott Enid, OK 73702	3824 W Reno Avenue Oklahoma City, OK 73107	
TELEPHONE NUMBER:	405-570-6374	405-942-4800	
FAX NUMBER:	580-233-9757	405-942-4940	
NON-COLLUSION AFFIDAVIT:	YES	YES	

B. Old Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Severe Weather Procedure for Cleveland County.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

C. Items of Business:

1. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** Disposing of Unit #L218.220 – Computer, SN/MXL838025M and Unit #J220.530 – Printer, SN/CNCCF1313B, trading from the Court Clerk’s office back to the State.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
2. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Blanket Purchase Orders** submitted for the following Departments:

District #1:

14-3179	T2A	UniFirst	\$	1,500.00
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District #2

14-3186	T2A	Certified Laboratories	\$	3,500.00
14-3187	T2A	Locke Supply Co.	\$	1,000.00

District #3:

14-3121	T2A	Waste Disposal Service	\$	600.00
14-3128	T2A	James Supply & Rental	\$	1,000.00
14-3164	T2A	Fred’s Tire & Battery	\$	2,500.00
14-3165	T2A	Copelin’s Office Center	\$	500.00

Election Board:

14-3124	SL2	Eureka Water Co.	\$	200.00
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Building Maint:

14-3161	SM2	American Elevator Co.	\$	852.00
14-3162	SM2	American Elevator Co.	\$	852.00
14-3163	SM2	American Elevator Co.	\$	4,134.00

Health Dept.:

14-3110	MD1C	Cameron Manaugh	\$	200.00
14-3111	MD2	A.T. & T.	\$	7,000.00

Sheriff’s Dept:

14-3137	B2A	OK Dept. of Public Safety	\$	1,050.00
14-3149	CCJC2	Occupational Health Center	\$	440.00

14-3151	CCJC2	Pitney Bowes	\$	142.98
14-3152	B2A	WCA Waste Corp. of America	\$	171.00
14-3180	B2A	Del Nero Communications Mgmt.	\$	1,185.00
14-3181	B2A	Don’s Mobil Lock Shop	\$	200.00
14-3182	CCJC1C	Benjamin Kevin Hill	\$	2,000.00
14-3183	B2A	Palace Auto Supply	\$	500.00
14-3184	CCJC2	Standley Systems	\$	1,500.00
14-3185	B2A	Wal-Mart Community	\$	200.00
14-3188	CFBC2	Aramark Correctional Services	\$	25,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

3. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 13/14

General:

14-0058-R3BS2A	14-0064-B2A	14-2010-B2A	14-2266-B2A
14-2534-CCJC2			

Highway:

14-0553-T2A	14-1340-T2A	14-2320-T2A	14-2383-T2A
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Health:

14-0413-MD2	14-0482-MD1C	14-1098-MD2
14-1152-MD1C	14-1583-MD2	

Sheriff Commissary:

14-2250-CFBC2

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

4. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	64,562.91
b.	Highway Fund	\$	53,322.99
c.	Health Fund	\$	268,989.96
d.	Sheriff Commissary Fund	\$	9,566.87
e.	Sheriff Revolving Fund	\$	81,500.00
f.	Treasurer Certification Fee Fund	\$	154.00
g.	County Clerk Preservation Fund	\$	600.00
h.	Fair Board Fund	\$	4,888.82

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

D. There was no **new business** to come before the Board for discussion.

E. Commissioner’s Discussions regarding County Business:

Commissioner District #2 Darry Stacy said that his district and the other districts are preparing for the next round of winter storms. He said that during the down time they will be getting the equipment in operating order and doing routine maintenance.

Commissioner District #1 Rod Cleveland gave an update regarding the ACCO meetings held last Wednesday, December 11, 2013. He discussed the formulation of the wellness program, as well as other pertinent issues for counties.

Darry Stacy said he had the opportunity to go to some of the Holiday Christmas parties within the county, such as the OSU Extension Office and the Sheriff’s Department. He expressed his gratitude to the employees for the wonderful job they do throughout the year. He said that sometimes the employees don’t receive enough credit for the work that they do, in which he wanted to commend them for, as well as wish them all a Merry Christmas.

F. During **Public Comment**, Linda Atkins thanked Commissioner Sullivan for the Christmas Dinner invitation at District #3 Warehouse.

Commissioner Sullivan said she was most welcomed and followed by explaining that they had a Christmas Dinner at District #3. He added that it was well attended this year and thanked everyone for turning out for the dinner.

G. There being no further business to come before the Board, Rod Cleveland moved that the meeting be adjourned at 1:20 pm. The motion was seconded by Darry Stacy.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

(Clerk’s note: Agenda was posted on December 05, 2013 at 9:47 pm.)